

# Faster payments with 'Standing Approval'

Automatic authorisation process for quick payments to your providers

myintegra

NDIS Plan Management

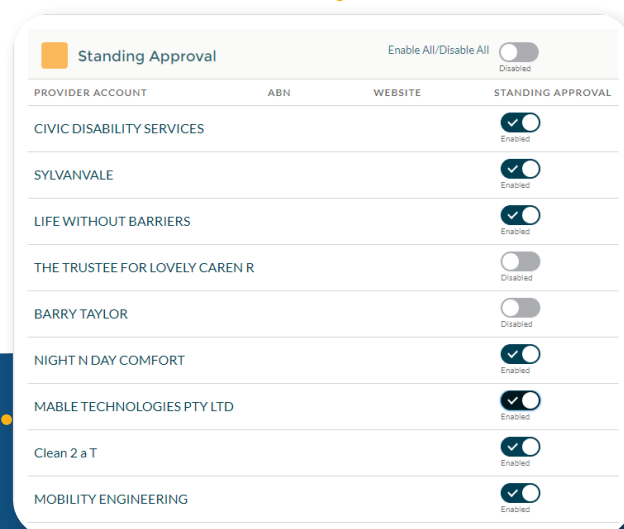
***Invoices can be without a doubt one of the most tedious parts of managing an NDIS plan.***

At MyIntegra, we work to take the nitty-gritty administrative work off everyone's hands, while still providing choice and control.

We offer a service called Standing Approval. We automatically authorise invoices on a participant's behalf, to keep the wheels moving for all parties: participants, nominees, support coordinators and providers.

## How it works

- When an invoice is submitted successfully to us via the MyIntegra Portal, app or email address, we will approve it on the spot to save time and hassle.
- There is an option to opt-out of standing approval for all providers, or just use it for some providers.
- View all past or current invoices, of any status, at any time, via our portal or app.
- If you have any questions about standing approval, simply contact our friendly customer service team.



Standing Approval			Enable All/Disable All <input type="checkbox"/>
PROVIDER ACCOUNT	ABN	WEBSITE	STANDING APPROVAL
CIVIC DISABILITY SERVICES			<input checked="" type="checkbox"/> Enabled
SYLVANVALE			<input checked="" type="checkbox"/> Enabled
LIFE WITHOUT BARRIERS			<input checked="" type="checkbox"/> Enabled
THE TRUSTEE FOR LOVELY CAREN R			<input type="checkbox"/> Disabled
BARRY TAYLOR			<input type="checkbox"/> Disabled
NIGHT N DAY COMFORT			<input checked="" type="checkbox"/> Enabled
MABLE TECHNOLOGIES PTY LTD			<input checked="" type="checkbox"/> Enabled
Clean 2 a T			<input checked="" type="checkbox"/> Enabled
MOBILITY ENGINEERING			<input checked="" type="checkbox"/> Enabled

## We're ready to help



Call our friendly customer service team for help with Standing Approvals

**1800 696 347**

# Standing Approval FAQs

Have some questions? Let's take a look at some common queries about Standing Approval

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## How do I set up Standing Approval?

Simply log in to your online Portal, click on 'My Providers' and check or uncheck 'Standing Approval' for the providers of your choice.

Alternatively, you can call our friendly customer service team on **1800 696 347** or email [choiceandcontrol@myintegra.com.au](mailto:choiceandcontrol@myintegra.com.au).

## Can I have Standing Approval for certain providers only?

Absolutely! You can choose to opt-out of Standing Approval on an individual provider basis, so you can review and approve or reject their invoices yourself.

If you know a provider is always on point with their invoicing, you can take the standing approval route. If you would like to keep a closer eye on things, simply opt-out of this service for a particular provider.

## What if I don't want Standing Approval?

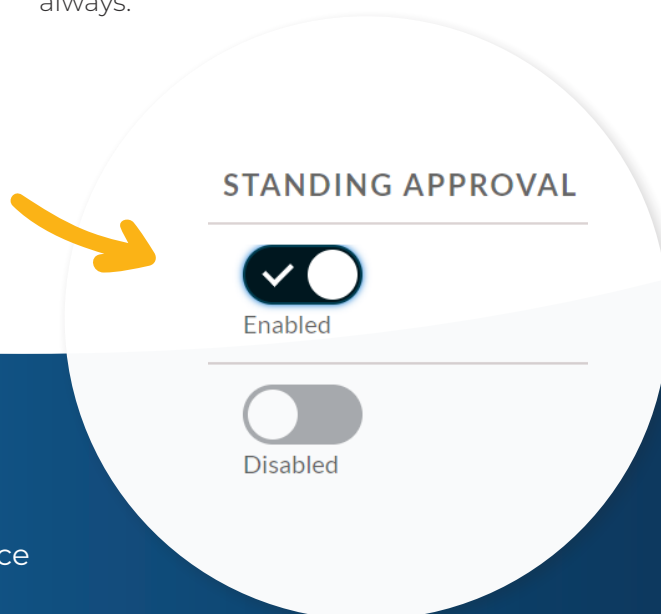
Prefer to do it yourself? No worries. If you've opted out of Standing Approval, MyIntegra will notify you each time a provider submits an invoice that requires your approval.

You can either approve or reject the invoice by logging into the Portal, or by contacting us via phone or email.

If no action is taken after three business days, we will automatically approve the invoice on your behalf.

## When will my provider be paid?

After an invoice is successfully submitted and approved, we will bill the NDIA the next business day. Once approved by the NDIA, we will pay your provider the following business day. We keep things convenient and efficient – always.



## We're ready to help



Call our friendly customer service team for help reserving funds

**1800 696 347**